

**MINUTES OF LANGDON PARISH COUNCIL ORDINARY MEETING**  
**By Remote Conferencing**  
**on Monday 15th June at 7.30 pm**

**Present:** Cllr C Shaw (Chairman), Cllr A Minns, Cllr S Willett, Cllr J Dyer, Cllr B Price-Stephens, Cllr J Watson, D Willett Clerk  
 KCC Cllr S Manion, DDC Cllr M Bates, DDC Cllr O Richardson. No members of the public.

**1 DECLARATION OF INTERESTS**

None

**2. ABSENCES and APOLOGIES**

Cllr S Craft (work commitment)

**3. MINUTES**

The minutes of the ordinary meeting held on 18th May 2020 were accepted as a true record and will be signed by the chairman.

**Proposed:** Cllr Barbara Price-Stephens

**Seconded:** Cllr A Minns

**4. MATTERS ARISING FROM THE MINUTES**

**Solton Manor** – More objections have been sent in by members of the public.

**West Langdon Village Green** – More detailed evidence of residents use of the green area is needed to support the registration application. Cllr S Manion had sought advice from the KCC Commons and Village Green Team, including sample application evidence.

**East Langdon Village Green** – currently being mowed by a local contractor.

**East Langdon Village Pond and Highways Flooding** – KCC highways contractor met with the Church Farm Mews representative to discuss the work outline. Cllr C Shaw to raise concerns with Kent Reptile and Amphibian Group for help and advice.

**Martin Mill Parking issues** – Meeting to be arranged with south-eastern George Patterson to visit and observe the street parking issues when the Covid19 travel restrictions are relaxed.

**Dog Fouling in Wheatsheafe Lane and Langdon Cricket Field.** Dover District Council will supply signs to East Langdon Cricket Club to put up on in the area. Current budget restrictions within DDC will delay any consideration of a dog waste bin at Hollands Hill until the priority spending on Covid19 support measures has reduced.

**Development at The Meadow, East Langdon** – DCC Planning will monitor any unauthorised development.

**VJ 75 Celebrations 15<sup>th</sup> August** – The Union flag and decorative bunting will be put up at the village green to mark the event. Armed Forces Day on 27<sup>th</sup> June will be similarly marked.

**NextDoor Community Forum:** An enquiry about improving local Broadband speeds had received a detailed reply from George Chandler of KCC.

**5. HEALTH AND SAFETY**

Several Westside residents are interested in forming a Community Speedwatch group. Cllr M Bates has working knowledge of the scheme and is happy to give advice.

## 6. REPORTS

### County and District Councillors

**Cllr S Manion :** Reported that the number of unaccompanied asylum children are a heavy responsibility for KCC. PPE equipment costs are rising. Care Homes in the county report low COVID 19 cases compared to the rest of the country.

**Cllr M Bates:** Speedwatch moveable cameras show that current local traffic speeds are 50% up due to less drivers on roads during lockdown period.

**Cllr O Richardson:** More DDC staff are successfully working from home to deliver a range of council services. Virtual meetings may prove the way forward after people have now mastered the various software. The KCC Whifield recycling centre is now open via an appointment system. Recent incidents in Guston suggest that some rivalry between local rural and town youths is simmering. The situation is being monitored by local police and community wardens.

**Lengthman's Report** - Resident are still being asked to report highways faults on the KCC website.

**East Langdon Parish Hall** - except for the Post Office services the hall remains closed.

**West Langdon Parish Hall** - Nothing to report.

**Langdon Playing Field** - The field areas remain open, but all play equipment remains closed and the car park locked. A group of youths had been reported congregating on the play equipment and concerns of vandalism have been voiced. It appears they are from Dover and travelled by train to Martin Mill. Cllr Shaw had met with the group to investigate.

**Parish Risk Reports** - No new reports

**Local Plan Consultations** – Current progress and information can be found by searching New District Local Plan at [www.dover.gov.uk](http://www.dover.gov.uk). The proposed documents showing applications have been circulated for comments.

**East Langdon Village Green** – the rusted directions street sign had been replaced by KCC Highways within a week of it being reported. KCC to be congratulated for a speedy response.

## 7. CORRESPONDENCE

Covid19 advice notices - from many Government sources

**Manston Airport** Design Option Review Stage 2 CAP1616 - Extended deadline

**KALC** - Registration of Interest Online Event Booking

**Action with Communities in Rural Kent** - Oast to Coast online magazine

**KALC NEWS MAY 2020**

**DDC News** - June 2020

**KCC Weekly Pothole/Patching Data**

**NALC CHIEF EXECUTIVE'S BULLETIN**

**NALC LAUNCHES NEW PUBLICATION ON WEBSITE ACCESSIBILITY**

**email from local resident** - rubbish at the Playing Field.

## 8. FINANCE

### Financial Year End 31<sup>st</sup> March 2020 and Audit Process

**Resolution 20-06/01:** To accept the draft Income and Expenditure Account for the financial year ended 31st March 2020

**Proposed:** Cllr C Shaw

**Seconded:** Cllr J Dyer

**carried unanimously**

**Resolution 20-06/02:** To accept the draft Balance Sheet for the financial year ended 31st March 2020.

**Proposed:** Cllr B Price-Stephens  
**Seconded:** Cllr S Willett  
**carried unanimously**

**Resolution 20-06/03:** To complete a Certificate of Exemption certifying the parish council as exempt from a limited assurance review for the accounting period 2019-2020.

**Proposed:** Cllr C Shaw  
**Seconded:** Cllr J Dyer  
**carried unanimously**

**Resolution 20-06/04:** To approve the Asset Register as at year ending 31 March 2020.

**Proposed:** Cllr A Minns  
**Seconded:** Cllr B Price-Stephens  
**carried unanimously**

**Resolution 20-06/05:** To complete and approve the Annual Governance Statement for 2019/2020

**Proposed:** Cllr A Minns  
**Seconded:** Cllr B Price-Stephens  
**carried unanimously**

**Resolution 20-06/06:** To approve the Accounting Statements 2019/2020 for Langdon Parish Council.

**Proposed:** Cllr J Watson  
**Seconded:** Cllr B Price-Stephens  
**carried unanimously**

**Resolution 20-06/07:** To consider and announce the “Dates of the Period for the Exercise of Public Rights Accounts for the year ended 31st March 2020” from 6<sup>th</sup> July – 8<sup>th</sup> August 2020

**Proposed:** Cllr C Shaw  
**Seconded:** Cllr A Minns  
**Unanimous carried**

**Approval of payments Resolution 20-06/08**

Chq No.		
1159	Zurich Insurance Yearly Premium	£231.44
1160	Trevor Oku - East Langdon Grass Cutting	£ 30.00
1161	Red Cross Donation Section 137	£100.00
1162	Citizens Advice Bureaux Section 137	£100.00
1163	Open Space Society Annual subscription	£ 45.00
1164	D Willett Clerk salary £507.40 and expenses £63.68	£571.08
1165	D Willett Clerk PAYE	£126.80

**Proposed:** Cllr A Minns  
**Seconded:** Cllr S Willett

### Resolution carried

#### Receipts

NatWest Bank Interest      1st June 2020 -1<sup>st</sup> July 2020      £ 0.32

#### Appointment of Internal Auditor

Lionel Robbins has been contacted and is available for the internal audit. Date to be confirmed in July after the Annual Governance and Accountability Returns (AGAR) declarations had been completed.

#### To receive the Quarterly Financial Statement April – June 2020

To be deferred to the July meeting

**Resolution 20-06/09:** To move the Clerk's current pay scale 18 to the new Spinal Column Point 8 £10.37 p/h; Annual salary £2488.80. Effective from 1<sup>st</sup> April 2020

**Proposed:** Cllr J Dyer

**Seconded:** Cllr C Shaw

**Unanimous carried**

### 9. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS POLICY

**Resolution 20-06/10:** \_Deferred from March meeting, documents previously circulated

To review and consider amendments to the Council's Standing Orders modified to support the new empowerment enshrined in the Coronavirus Act 2020 and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) Regulations 2020. To hold virtual council meetings.

**Resolution 20-06/11:** \_Deferred from March meeting, documents previously circulated

To review and consider amendments to the Council's Financial Regulations modified to confer limited delegated authority to Cllr C Shaw, Cllr A Minns and Clerk D Willett in authorising financial payments. To be revised 31<sup>st</sup> August 2020.

**Proposed:** Cllr B Price-Stephens

**Seconded:** Cllr J Dyer

**Unanimous carried**

### 10. PLANNING PLANNING APPLICATIONS DOV 20/00461

Erection of a detached barn for storage of machinery and animal feed for equine use, incorporating welfare facilities

Land at Roman Road North of Pineham Whitfield CT15 5HB

**Decision** Recommend refusal until certain application aspects are clarified.

**Comments.** The parish council recommends refusal of the above application until further clarification on the status of previous application DOV/14/00213 and subsequent use of the site

as an equestrian facility which will remain a private operation. Concern for the visual impact and need for a large barn structure at this rural site. Detailed comments uploaded to the DDC Planning Portal.

**DOV 20/00540**

Request for EIA Screening Opinion for proposed solar farm | Field South West of Solton Manor Farm The Lane Guston Kent

At this stage the Parish Council is not invited to comment until a full application is submitted.

**DOV 20/00535**

**Town and Country Planning Act 1990 (As Amended)**

**Proposal:** Regulation 5 (Electronic Communications Code Regulations 2017) notification for the installation of fixed-line broadband apparatus: Installation of 2 x 9m poles (7.3 m above ground)

**Location:** The Old Stable, The Street, East Langdon, CT15 5JF

**Decision:** Recommend refusal

**Comments:** Concerns for the impact of overhead line and two BT poles within the East Langdon Green conservation area and close proximity to listed buildings. Comments forwarded to BT Openreach and DDC. Also concern for poor public advertising and delay in publishing application details on the DDC portal.

**DECISIONS BY DOVER DISTRICT COUNCIL**

**DOV 19/01060**

**Town and Country Planning Act 1990 (As Amended)**

**Proposal:** Change of use to a wedding venue, replacement windows to barn and creation of additional parking (part retrospective)

**Location:** Solton Manor Solton Lane East Langdon Dover Kent CT15 5JB

**Decision:** Approved. Conditions apply.

**PLANNING ENFORCEMENT**

**Planning Enforcement Complaint ENF/20/00104**

Letter from DDC outlining monitoring status to information supplied ref: The Meadow

**11 NEIGHBOURHOOD PLANNING**

Cllr S Willett reported online session on procedures going ahead using an alternative consultant who has been approached. Details to be agreed.

**12. DATA PROTECTION REPORT**

Update to policy underway.

**13. ANY OTHER BUSINESS**

**Notice Boards,** New board to be placed at West Langdon. The existing notice board will be moved to East Langdon Parish Hall to replace the broken board.

**SSEIB** Cllr Willett wondered if there was local interest in participating in the South and South East In Bloom annual competitions. It could help engender a stronger community interest.

**14. NEXT MEETING**

Under the Government's Covid public health measures the next parish council meeting will be conducted on-line held at commencing 7.30 pm on Monday 20<sup>th</sup> July 2020. The public are welcome to join the Zoom virtual meeting. Please contact the Clerk for details.

The meeting closed at 9.55 pm

Signed.....

Date.....