

MINUTES OF LANGDON PARISH COUNCIL ORDINARY MEETING
East Langdon Parish Hall
July 15th 2019 at 7.30pm

Present: Cllr C Shaw (Chairman), Cllr A Minns, Cllr S Willett, Cllr J Dyer, Cllr B Price-Stephenson, Cllr J Watson, Clerk (D Willett), KCC Dover Cllr S Manion, and 3 members of the public.

1 DECLARATION OF INTERESTS

Cllr C Shaw: Item 8 Finance – expenditure claim.

2. APOLOGIES

None received

3. MINUTES

The minutes of the ordinary meeting held on 17th June 2019 were accepted as a true record and signed by the chairman.

Proposed: Cllr B Price-Stephenson,

Seconded: Cllr J Dyer

4. MATTERS ARISING FROM THE MINUTES

WW1 Memorial on the Green – The memorial and sundial was installed on East Langdon green on 26th June. Very favourable comments received. A dedication ceremony will be held on 28 July at 10.30, officiated by the Reverend Diane Fawcett.

Cllr S Manion and Cllr K Morris Leader of the Council have been invited as have some family relatives of those named on the memorial. The Press will also be informed and invited to attend.

Westside, East Langdon - Hedge and tree trimming discussion. The clerk has contacted Velcourt Farms who manage the land to discuss possible tree and hedge management. The advice from the farm manager was that the residences should write directly to Mr Fuller with their concerns.

Solton Manor – COH/18/00363 Solton Manor. A case has been opened by the planning enforcement team to investigate the ongoing activities. Direction signage to Solton Manor has appeared on the A258 verge side. Cllr S Manion has contacted highways with pictures and is awaiting a response.

5. HEALTH AND SAFETY

Overgrown verges are still of concern. The annual verge cutting is currently underway.

6. REPORTS

County and District Councillors

Cllr S Manion reported that KCC has an environmental policy to protect the diminishing population of bees and other pollinators which would require leaving hedge cutting until flowering had finished. KCC is now in receipt of Government funding to support unaccompanied immigrant children arriving in Kent. There is public health concern about recent measles outbreaks in Kent due to children not being vaccinated.

KALC Dover-Deal area meeting 26th June

Cllrs Minns and Shaw attended the AGM and local meeting. A keynote session by the KALC Training Officer promoted a more local and flexible programme of training events for parish councillors which provide updates on local Government topics. Adjacent parish councils could organise and share local events. As part of councillors development, a skills and training matrix should be used to identify future needs.

Other External Agencies

No Reports Received

7. CORRESPONDENCE

KCC	Weekly Pothole Update
	June bus monthly updates
	Local Road closures
KALC	KALC TRAINING EVENTS 2019
	KALC NEWS - JUNE 2019
	Community Resilience/Emergency Plan Questionnaire
	Dover Area Committee -
	COUNCILLORS CONFERENCE JULY 2019
	KALC WEBSITE SURVEY
	NATIONAL CSSC Green Message - NCTPHQ Bulletin - 24 June 2019
	Environment Agency letter to Parish Councils.
NALC	Newsletter
	Chief executive's bulletin June
NHW	Dover AGM
	Dover Criminal Damage Reports
PARISH ONLINE	News and Updates

8. FINANCE

Approval of payments Resolution 19-07/01

Chq No.

1114	Cleverley & Spencer War Memorial Balance due	£2,474.64
1115	Lionel Robbins Internal Audit	£ 100.00
1116	Langdon Playing Field Play Equipment and Materials	£ 181.74
	Payee Cllr C Shaw	

Receipts Proposed: Cllr A Mins

Seconded: Cllr J Watson

Resolution carried

Receipts

NatWest Bank Interest	£ 5.48
Donation War Memorial Mrs P Penfold	£ 25.00

PKF Littlejohn KE0155: Receipt of documents – notification of exempt status, 2019

Changes to NatWest Bank Mandate Authorised Signatures

Proposal: that Cllr Sebastian Willett be added to the NatWest Bank Mandate as an additional

authorized signatory; that Darren Jarvis be removed from the mandate.

Resolution 19-07/02 “the authorised signatories in the current mandate, for the accounts detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended”.

Receipts Proposed: Cllr A Mins

Seconded: Cllr B Price-Stephenson

Resolution carried

9. **PARISH COUNCIL ASSETS**

An annual review of the council’s fixed assets is underway. The current assets list was circulated and amended ready for approval at the next meeting. Where residents volunteer to help with parish council-led works, they are covered for Public Liability provided they are not operating powered equipment. For powered equipment supplied by the volunteer, as in grass cutting, the equipment must be certified as in good working order by an independent agent eg. a servicing company.

10. **COUNCILLOR ROLES AND RESPONSIBILITIES**

A list of proposed responsibilities has been circulated for consideration by councillors. Cllr Shaw requested responses by 31 July in preparation for the next meeting

11. **PLANNING PLANNING APPLICATIONS**

None received

DECISIONS BY DOVER DISTRICT COUNCIL

None

PARISH PLANNING POLICY: Cllr Willett explained the importance of developing a Neighbourhood Plan as a tool for responding to the DDC’s new Local Plan when published and a reference for future development in the parish. The possibility of partnering with other neighbouring parish councils would be a way to share the workload when developing a plan. Langdon’s 2013 Village Plan will be re-visited as a starting point.

13. **REPORTS FROM OTHER BODIES**

Lengthman’s Report.

Road verges and the breaking up road edges are to be referred to KCC Highways.

East Langdon Parish Hall

The management committee is considering a project to renovate the wooden hall floor. Indicative costs are around £2,700 for a 3-coat varnish to the floor. A music event is to be held on 23 November featuring The Orange Circus Band. More details to follow.

Langdon Playing Field

New embankment slide steps have now been built and installed by the committee. A list of ongoing repairs has been drawn up. It was reported that during routine inspections, some play items appear to have been tampered with and the question of vandalism was raised. A note reporting this will be included in the next newsletter.

14. ANY OTHER BUSINESS

Langdon Newsletter – call for articles for next issue

Langdon Post Office - change to business hours Tuesday 23rd July: 1pm to 4pm.to allow the Langdon Primary School to hold the Year 6 Leavers assembly

“Langdon Loathes Litter” – several residents had suggested a parish litter pick day.

East Langdon Village Pond – maintenance and low water level – In past years the Church Mews residents had attempted to top-up the pond but it proved expensive and mains water is not recommended. The pond acts as a surface water catchment and KCC Highways should be involved to remove the silt. Cllr S Manion suggested there are external groups that may help with pond management:

[https://www.kent.gov.uk/leisure-and-community/volunteering/countryside-](https://www.kent.gov.uk/leisure-and-community/volunteering/countryside-volunteering/volunteer-with-a-countryside-management-partnership)

[volunteering/volunteer-with-a-countryside-management-partnership](https://www.kent.gov.uk/leisure-and-community/volunteering/countryside-volunteering/volunteer-with-a-countryside-management-partnership)

<https://footprint-trust.co.uk/projects/pond-warden-scheme/>

<https://kenttreeandpondpartnership.wordpress.com/>.

Langdon Parish Council Website – www.langdonpc.kentparishes.gov.uk The website is being reviewed to become more informative. Councillors were asked to give feedback.

East Langdon Village Green – The green is owned by KCC Highways but the parish has taken care of it in recent years including grass cutting, planting schemes and items of interest (Village History, Seating, War Memorial). A vision of how the green will be managed may encourage local residents to work together and develop a shared understanding.

15. NEXT MEETING

The next ordinary parish council meeting will be held at 7.30 pm on Monday 19th August 2019 in East Langdon Parish Hall,

The meeting closed at 9.30 pm

Signed.....

Date.....