

MINUTES OF LANGDON PARISH COUNCIL ORDINARY MEETING
East Langdon Parish Hall
March 16th 2020 at 7.30pm

Present: Cllr C Shaw (Chairman), Cllr A Minns, Cllr S Craft, Cllr S Willett, Cllr J Watson, Cllr J Dyer, Clerk (D Willett), DDC Cllr M Bates, DDC Cllr O Richardson and 3 members of the public.

1 DECLARATION OF INTERESTS

Cllr C Shaw - Item 8 Finance – Defibrillator replacement pack
 Item 9 Planning –The Barn, East Langdon

2. ABSENCES and APOLOGIES

Cllr B Price-Stephens No carer cover
 Apologies also received from KCC Cllr S Manion, – District meeting

3. MINUTES

The minutes of the ordinary meeting held on 16th March 2020 were accepted as a true record and signed by the chairman.

Proposed: Cllr A Minns

Seconded: Cllr J Dyer

4. MATTERS ARISING FROM THE MINUTES

Solton Manor –The recent planning application remains undecided. A revised plan showing changes to the event barn frontage had been submitted. Event activities can be sent to DDC.

East Langdon and West Langdon village greens Following discussion with Mr Macintyre, the relocation of the Pam McIntyre memorial seat to West Langdon will go ahead.

East Langdon Village Pond and Highways Flooding–Awaiting plans from KCC Highways.

Martin Mill Parking issues – Cllr A Minns has produced a highly detailed report and a 3-page summary. The report will be sent to the CEO and senior managers of southeastern. Copies will also go to our DDC ward and KCC councillors, and local MP. The resident's parking permit notice has been revised and Cllr B Price-Stephens will issue copies to Martin Mill car users.

KCC –Website hosting and creating an accessibility-compliant site. A 3-year web management and hosting contract has been signed with Cantium Business Services, Maidstone as proposed under Resolution 20-02/01).

Annual Toad Migration at East Langdon Pond. The recent 3-week period of toad and frog migration to East Langdon pond is almost finished. Thanks go to the field volunteers from the Kent Reptile and Amphibian Group who led the nightly rescue and survey visits.

Purchase of new notice board – (Res 20-02/04) The new notice board has arrived. The board will be installed at West Langdon or Martin after the commissioning of a parish name header.

Offer to purchase a printer /photocopier for public use in parish hall. A local resident has purchased the laser copier and will make it available for parish and community printing at cost.

Commonwealth Day Monday March 9th

Langdon Primary class 5/6 pupils did an excellent job in reading the Commonwealth Day affirmation messages and raising the flag. It is hoped that more residents will attend this annual event in future. The pupils have been invited to display examples of their extended world geography project in the parish hall.

5. HEALTH AND SAFETY

Coronavirus Pandemic: The evolving spread of the virus is likely to affect all aspects of daily

life including parish council meetings and business continuity. The Government and Public Health England are publishing guidelines, changes to legislation and health advice on a daily basis. The parish council should make provision to use delegated authority powers as included in The Standing Orders to carry out essential administrative, financial and business continuity functions without a public council meeting. See Item 13. below.

Speeding traffic through the village is still a great concern. Cllr C Shaw has spoken to some local residents to reinforce the message of the 20mph speed limit and driving with due consideration for pedestrians and children playing. The police are aware of the speeding problems. Cllr M Bates said any speeding taxi vehicles should be reported to DDC with their details.

6. **REPORTS**

County and District Councillors

Cllr S Manion

Sent via email a brief resume of KCC activities who are investing more in potholes drainage and youth services

Cllr M Bates.

Dog Fouling in Station Road: penalty notice has been put up by the DDC Dog warden. The siting of a dog waste bin was under consideration.

Cllr O Richardson.

Press release regarding new Council Tax of 3.9% has been released making Dover District the lowest in Kent. DDC has identified the new Whitfield – Dover Rapid Transport system and Deal's Tides Leisure Centre rebuild/refurbishment as priority capital projects. DDC has decided to close the East Kent Housing and deliver housing services themselves after discovering problems with some health and safety procedures.

Parish Risk Reports no new reports.

Local Plan Consultations

Cllrs Willett and Shaw attended an update briefing meeting with DDC Regeneration Team. Publication of the draft Land Sites maps offered up for housing is expected soon. As well as the district towns, all villages will be expected to take an allocation of the projected housing need.

Lengthman's Report.

Reminder to keep reporting potholes via the KCC portal www.kent.gov.uk/highways

East Langdon Parish Hall

The premises electrical safety inspection has been booked. A fire measures review has been undertaken as part of the annual risk assessment update and recommendations will be carried out. Coronavirus measures may include closing the hall to public activities and meetings.

West Langdon Parish Hall

Awaiting an electrical quote to improve the outside lighting before allocating a parish grant.

Langdon Playing Field

Fewer visitors to the site due to wet weather and muddy grass areas.

Independent Police Advisory Group (IPAG)

Cllr A Minns attended a local IPAG meeting. Items raised included a reported rise in hate crimes in Dover area. Police have requested any car dash cam footage which may help incident investigations. A request was made for our local PCSO to attend council meetings.

7. **CORRESPONDENCE**

KCC Weekly Pothole Update

Monthly bus services report for February 2020

Keep Kent Clean – Fly tipping information

DDC VE Day 75th Anniversary Celebration – possible postponement

KALC COVID19 update - Tuesday 3 March 2020

COVID19 update - 6 March 2020

KALC NEWS February 2020

Kent County Council Select Committee on Affordable Housing

Kent Police - latest rural report

NALC Newsletter NALC Chief Executive's Bulletin and Spring Conference.

NHW Crime reports

The Pension Regulator – Cllr Shaw (designated Pension Enrolment Contact) had completed the 3-yearly Re-declaration of Compliance process with The Pension Regulator.

8. FINANCE

Approval of payments Resolution 20-03/01

Chq No.

1150	Anthony Hyde Newsletter	£ 90.00
1151	Greenbarnes Ltd Village Notice Board	£ 694.88
1152	D Willett Salary HMC PAYE	£ 126.80
1153	D Willett Clerks Salary & expenses	£ 569.84
1154	St Augustine's PCC grant for churchyard maintenance	£ 280.00
1155	C Shaw Replacement Defib battery pack	£ 93.00
1156	Allotment Hedge Cutting – s137 grant category replacement Cheque for Lost Number 1135 issued	£120.00

Receipts Proposed: Cllr S Craft

Seconded: Cllr J Watson

Resolution carried

Receipts

NatWest Bank Interest	31 Jan 2020-28 Feb 2020	£ 3.67
VAT refund claimed for financial year 2018 – 2019		£ 1065.00

Quarterly Financial Report January – March 2020

The Clerk presented the quarterly report- Bank Reconciliation and Actual v Projected budget forecast. Accepted by the council and signed by the Chairman.

To consider grant allocations to local organisations

Resolution 20-03/02 To grant £100 to Langdon Primary School in support of extra-curricular world geography project under section 137 funding.

Proposed: Cllr C Shaw

Seconded: Cllr S Craft

Resolution unanimously approved

Proposal to re-appoint the Internal Auditor

Resolution 20-03/3: To appoint Lionel Robbins (who has previously conducted the Audit) as internal auditor for financial year end process 2019-20, subject to his availability.

9. COUNCILLOR ROLES AND RESPONSIBILITIES

No changes.

10. PLANNING

PLANNING APPLICATIONS

Cllr A Minns chaired the discussion as Cllr Shaw had declared an interest as neighbour.

DOV 20/00174

Town and Country Planning Act 1990 (As Amended)

Proposal: Erection of an outbuilding for ancillary use

Location: Eastside Farm, The Barn, The Street, East Langdon, CT15 5J

No Objections

Comments None.

DECISIONS BY DOVER DISTRICT COUNCIL

None received to date

PLANNING ENFORCEMENT

No updates.

11. NEIGHBOURHOOD PLANNING

Cllr S Willett has received quotes and approach the consultants for possible seminar dates.

When finalised, Guston and Ripple parish partners will be invited to participate in the event.

12. DATA PROTECTION POLICY

The current council policy needs updating to include GDPR measures.

13. BUSINESS CONTINUITY MEASURES

Resolution 20-3/04:

1. To suspend Section 3. "Meetings generally" of the Standing Orders May 2019 in relation to public meetings including the Annual Parish Meeting and Annual Parish Council Meeting until advised by The Government or until 1st June 2020;

2. To delegate authorisation of expenditure to The Clerk, Chairman and Vice-Chairman collectively under Financial Regulations May 2019 Section 4 BUDGETARY CONTROL AND AUTHORITY TO SPEND, Paragraphs 4.1 and 4.5. All parish councillors will be informed by email before expenditure is authorised and recorded for inclusion in future minutes when normal business is resumed.

3. Following the suspension of normal public council meetings under paragraph 1. above, parish council members will be kept informed by email of council matters and correspondence as received by The Clerk. If necessary to seek agreement on a matter, council members will be asked to indicate approval by an emailed "e-vote" and the decision recorded for later publication on the council website.

Proposed: Cllr C Shaw

Seconded: Cllr A Minns

Resolution unanimously approved

14. ANY OTHER BUSINESS

Data Protection Policy: The current council policy needs updating to include GDPR measures.

Coronavirus COVID19: The consensus is to invoke the measures as resolved at the meeting to cancel all future meetings and keep in touch by email as suggested – until further notice!

Draft Local Plan Consultation It was agreed that a separate public meeting should be held to discuss the options presented before a response is sent back to DDC.

Cancelled DDC Meetings- Harvey Rudd at Dover District Council can advise.

15. NEXT MEETING

Subject to Government and Public Health England advice, the next ordinary parish council meeting will be held at 7.00 pm on Monday 16th April 2020 in East Langdon Parish Hall followed by the Annual Parish Council Meeting at 7.30pm.

Update Post-Meeting: All parish council meetings are cancelled until further notice. See the Langdon Parish Council website for updates.

The meeting closed at 9.30 pm

Signed.....

Date.....