

**MINUTES OF LANGDON PARISH COUNCIL ORDINARY MEETING**  
**East Langdon Parish Hall**  
**on Monday 17th January 2022 at 7.30 pm**

**Present:** Cllr C Shaw (chair), Cllr A Minns, Cllr S Willett, Cllr B Price-Stephens, Cllr J Dyer, Cllr S Craft, D Willett (clerk), DDC Cllr M Bates, DDC Cllr O Richardson plus 4 Members of the Public.

**1. DECLARATION OF INTERESTS**

Cllr C Shaw Item 9, Finance: expenditure claims  
 Cllr A Minns Item 9, Finance:

**2. ABSENCES and APOLOGIES**

KCC Cllr S Manion  
 Steve Nodding - KCC Community Warden  
 River Jarvis – PCSO  
 Cllr J Watson

**3. MINUTES**

The minutes of the ordinary meeting held on 13th December 2021 were accepted as a true record and signed by the chairman.

**Proposed:** Cllr A Minns

**Seconded:** Cllr S Craft

**4. MATTERS ARISING FROM THE MINUTES**

**East Langdon Village Pond** Kent Amphibian Group have been contacted and meeting has been set up for Saturday 22<sup>nd</sup> January with them. Pond is important wild life habitat.

**Broadband Services in Langdon** No progress to report. Contact is Steve Mercer DDC/KCC who will liaise with Parish Council.

**Westside/School Lane unadopted section** No further progress. Possible meeting with school headteacher to champion cause.

**Queens Green Canopy Tree Planting** 100 tree saplings and 30m of hedging to be supplied for planting in the spring.

**Southern Water Ion Treatment Works, Martin Gorse Woods – HGV issues Ref DOV/21/00993** On-going problem of HGV vehicles using the wrong access route. Southern Water will put up temporary notices at Martin Mill, approved by KCC Highways, to redirect Southern Water construction HGVs via Archers Court Road. In the longer term, it is intended to place pictorial style HGV restriction signs at each end of Lucerne Lane to avoid language problems.

**Jubilee Celebrations planning for a summer celebration** June 2<sup>nd</sup> – 5<sup>th</sup>. The Village of Martin have possible event in Marston hall. Newsletter to give information and invite ideas for the celebration. Parish Council has received letter from official royal event organiser Bruno Peake with suggested ideas. The use of the village green has been suggested for an event/party

**5. PUBLIC SESSION**

15 mins per speaker. Written requests if answers required. For further discussion and possible formalisation at Annual Parish AGM in May

**6. HEALTH AND SAFETY**

**Neighbourhood watch** nothing to report. A report has been received of delivered parcels that have been left being opened by other people. This to be reported to PCSO River Jarvis.

**7. REPORTS**

**KCC Cllr S Manion:** via email. This time of year is when budgets come to the fore and the challenges persist with rising demands for services particularly adult social care. Our incomes are also under pressure which means that there is a need to fund savings across the authority. I have confidence that these savings have been identified

**DDC Cllr M Bates:** see Appendix section for full report

**Steve Nodding - KCC Community Warden** via email I have nothing exceptional to report for the information of the Council members. If there is anything I need to be aware of please let me know.

## 8. CORRESPONDENCE

**KALC** Local Government Bulletins  
 NEWS NOVEMBER/DECEMBER 2021  
 Area Meeting January 26th 2022  
**Clerks and Councils Direct** Monthly magazine  
**Applause** Culture in Langdon Travelling Art Exhibitions  
**THE QUEEN'S PLATINUM JUBILEE BEACONS 2ND JUNE 2022**

## 9. FINANCE

### Approval of payments Resolution 21-12/01

#### Chq No.

<b>1259</b>	The Village Forge, Tenterden proposal 21-12/02 for the tree seat deposit	£695.40
<b>1260</b>	Microsoft Monthly Subscription charge – PC emails payee CB Shaw	£ 9.12
<b>1261</b>	Chairman's Annual allowance	£ 100.00

**Proposed:** Cllr A Minns

**Seconded:** Cllr B Price-Stephens

**Resolution approved**

#### Receipts

NatWest Bank Interest 1st December 2021 – 31<sup>st</sup> December 2021 £ 0.30

**Budget 2022-2023** Agreement to set the Budget for 2022-2023 and Precept Demand.

**Proposal:** To set the council budget at £22,650 for financial year 2022-2023

**Proposed:** Cllr C Shaw

**Seconded:** Cllr J Dyer

**Unanimous**

**Proposal:** To set the precept at £16,000, Band D Council Tax rate £66.07 for 2022-2023.

(This is a 6.20% increase of the parish council tax contribution on last year's band D property, approximately £3.86 per year)

**Proposed:** Cllr S Craft

**Seconded:** Cllr B Price-Stephens

**Unanimous**

**Proposal: 21-09/03**– To consider applications from parish organizations for a grant up to £250 for projects benefiting the parish

**2 requested received**

Langdon Playing Field Association - Refurbishment of Car Park £250

West Langdon Village Hall - Annual Insurance £250

**Proposed:** Cllr S Craft

**Seconded:** Cllr B Price-Stephens

**Unanimous**

**To Consider requests for Charitable donations under section 137 payments**

East Langdon PCC St Augustine's Church – Installation of replacement Notice Board £250

**Proposed:** Cllr A Minns

**Seconded:** Cllr S Willett

**Unanimous**

**To accept quotation of £850.00 for felling 2 diseased ash trees on West Langdon Village Green**

Timber to be cut into size for parishioners use

**Proposed:** Cllr A Minns

**Seconded:** Cllr S Willett

**Unanimous**

**10. PLANNING****PLANNING APPLICATIONS**

**DOV Ref. No: 21/01887**

**Town and Country Planning Act 1990 (As Amended)**

**Proposal:** Erection of single storey rear extension

**Location:** Cosy Nook The Street Martin CT15 5JP

**No objections**

**DECISIONS BY DOVER DISTRICT COUNCIL**

None received to date

**11. NEIGHBOURHOOD PLANNING**

Project proposal and costs as prepared by Jim Boot; the parish council accepted the proposal for developing a NDP for Langdon and the PC budget has an allocation to take the funding up to about the June time in the costing model. It was pointed out to councillors, the overall financing will depend upon a successful bid to attract the available grants for the NDP. A further Zoom Meeting to finalise details to be arranged.

**12. DDC DRAFT DISTRICT LOCAL PLAN**

No progress.

**13. DATA PROTECTION REPORT**

Nothing to report.

**14. REPORTS FROM OTHER BODIES**

**Langdon Playing Field** – Safety inspection due early February.

**West Langdon Village Hall** – Nothing to report

**East Langdon Parish Hall** – Enquiry for Training sessions for women self defence classes

**Lengthman's Report** – reporting of pot holes not being actioned.

**15. ANY OTHER BUSINESS**

**East Langdon village green Carols on the Green** – Great success approx. 65 people attended; £125.00 collected.

**Commonwealth Day 2022 March 22<sup>nd</sup>** to be arranged with Primary School

**Blocked road drains through East Langdon, The Street.** To be reported to KCC Highways.

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**16. NEXT MEETING**

The next Parish Council meeting will be on **Monday 21st February 2022 at 7.30pm** in East Langdon Parish Hall. The public are welcome to attend.

**There being no other business the meeting closed at 9.35 pm**

Signed..... Date.....

## Appendix 1

### Monthly Report from DDC Cllr M Bates

### MEETING REPORT FOR EAST LANGDON PARISH COUNCIL ON 17<sup>TH</sup> JANUARY 2022

1). **Happy New Year to you all and may be merrier and brighter than the last one.**

2). **Waste**

At present collections are continuing as normal but contingency plans are in place should Veolia suffer severe staffing shortages as a consequence of the current Omicron outbreak. As of 10<sup>th</sup> January, the impact remained manageable and as a consequence the collection service remains as normal. However, should this deteriorate here will be an escalating programme of reductions in service. This would commence with the suspension of garden and bulk waste services. Residents will be advised should these measures be required.

3). **Omicron Hospitality and Leisure Grant Scheme**

Hospitality, leisure and accommodation business most affected by the Omicron variant can apply for one-off grants of up to £6,000 per premises – and Dover District Council is busy processing applications online now from businesses in the district.

Applications from businesses in the district can be made on the DDC website at [www.dover.gov.uk/omicron](http://www.dover.gov.uk/omicron), and the closing date is 14 February.

4). **Household Support Fund**

Dover District Council has welcomed an allocation of £171,826 from the fund, which is being used to support a number of organisations within the district amongst which are:

Dover and Deal Foodbanks (which includes a rural provision) - £40,000 each

Sandwich and Deal Centres Age Concern – £20,000 each

Dover Riverside Centre (Friends of Age UK) - £20,000

Citizens Advice Bureau - £20,000

And a severe Weather Emergency Protocol (SWEP) - £10,326 (to support rough sleepers in severe weather).

5). **My Community Voice**

A message was forwarded to you from River Jarvis on 5<sup>th</sup> January urging you to sign up to their new messaging service – My Community Voice.

My Community Voice is a way to be updated by Kent Police about the issues that matter to you.

Unlike social media, My Community Voice is a secure and personal messaging system that allows you to determine what type of messages you receive and how.

To start getting alerts, register your details and tell them how you would like to be contacted and the topics and issues that matter to you. The alerts will come to you via email, text or voice note. If you have any information about an appeal, then you can message us back through the alert.

Guidance as to how to access the system was forwarded to you in a list of attachments included within the initial email. If you did not receive them then either Ollie or I would be happy to forward them on to you. Both of us have signed up to the service and find the notifications we receive very informative.

## LOCAL ISSUES

1). **West Side unadopted road.**

Still ongoing. I have written to my colleague in KCC to see whether he can try and push this forward but the chances are that they will not be willing to assist as they deny owning the land as does DDC.

It might be an idea to request a meeting with the headteacher of the primary school and see whether we can ask for her support particularly in relation to clearing the public footpath to the school but I believe that you have tried that approach before. One other possibility would be to acquire the land yourself if here remain no claims to land ownership.

**2). Southern Water Authority works in Waterworks Lane**

The last definitive response I have from Planning Enforcement was received by Ollie on 15<sup>th</sup> November and stated the following:

The developer has been reminded of the route that the construction traffic should be taking to and from the site, I have been assured that they are doing all they can to ensure the agreed route is being taken to and from the site (HGVs). The Planning Enforcement Team do not have the power to stop traffic from using the highway, land which is owned by a third party (KCC).

I will speak to the developer again in the hope that this matter is resolved. If not our only option is to consider a breach of condition notice which does not physically prevent the traffic from using the highways, if the notice is not complied with then we can consider prosecution, by which time the development would be complete.

It may be useful to have a telephone conversation about this. If you have any questions or would like to discuss this further with me, my number is 07766526339.

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## Appendix 2

### Langdon Parish Council Budget and Precept 2022-23

Approved 17th January 2022 Resolution 22-01/03

Category	Budget 22/23	Allocated Reserves Headings 2022-2023	
Clerk Employment costs	2900	Additional Maintenance	1000
Clerk Expenses	200	Parish Celebrations	1300
Clerk Broadband	180	Neighbourhood Plan	2000
Computer back up service	70	Village Hall Fund	2000
KALC Subscription	260	Community Support Fund	1000
Subscriptions		Youth Project	600
ARCK/KPFA/CPRE/Open Spaces	160	East Langdon Plant Donation	300
Insurance	260	West Langdon Green Works	500
Chairman's Allowance	100	Climate Change	400
Audit	150	Tree Planting	0
Newsletter	500	War Memorial Project	0
Training Course Fees	700	Play Area grant residual	800
Training Course Travel	200	West Langdon Tree Felling	0
Conference Fees	200	East Langdon Tree Bench	0
Conference Travel	100	Cllrs PC Tablet Project GDPR	1000
Playing Field Insurance	1700	IT Equipment upgrades	300
Playing Field Inspection	270	Village Signs/ Historic Tableaux	250
Playing Field grass maintenance	2500	Devolved Cotributions	400
E/L Village green mowing	400	Phone Box upkeep	200
Post Office Support	260	Notice Boards	500
Community orchard maintenance	250	Defib Replacement	500
Graveyard strimming E.L.	250	Election Fees	200
Graveyard mowing W.L	250	Traffic Management	500
Village signs	250		
Grants Village Organisations	500		
Devolved Contingencies	500		
Phone boxes enhancement	200		
Village halls fund	500		
Noticeboard maintenance	700		
Community projects	300		
Community Celebrations	500		
Traffic Management	1500		
Section 137 Payments	200		
		<b>Allocated Reserves Subtotal</b>	<b>£13,750</b>

Election Fees	200
Council Meeting Premises hire	240
Defibrillator Maintenance	400
West Langdon Village Green mngt	200
Parish Benches (5)	300
Website Redesign and Hosting	400
War Memorial Maintenance	100
E/L Green Tree Memorial Seat	0
Neighbourhood Plan	3000
IT Equipment	300
IT Software/email subs	500

<b>Budget Total</b>	<b>£22,650</b>
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### **Precept Calculation**

Tax Base (No. Band "D" equivs)	242.16
Band D CT Charge	£66.07
Precept (=Tax Base x Band D CT)	<b>£16,000</b>

### **Income 2022-23**

VAT and Interest income (estimated)	£1,000
Reserves top-up	£5,650
Precept Required	£16,000

<b>Income Total 2021-22</b>	<b>£22,650</b>
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