

**MINUTES OF LANGDON PARISH COUNCIL ORDINARY MEETING**  
**East Langdon Parish Hall**  
**on Monday 16th May 2022 at 7.30 pm**

**Present:** Cllr C Shaw (chair), Cllr A Minns, Cllr B Price-Stephens, Cllr J Dyer, Cllr S Craft, D Willett (clerk), Cllr M Bates, 3 members of the public

**1. DECLARATION OF INTERESTS**

Cllr C Shaw Item 10, Finance

**2. ELECTIONS OF CHAIRMAN, VICE CHAIRMAN & REPRESENTATIVES**

**ELECTION OF CHAIRMAN.**

Cllr C Shaw proposed by Cllr Price-Stephens

Seconded: Cllr A Minns

There were no other nominations.

**Resolution 22-05/01:** Cllr Shaw be elected Chairman for council year 2022/23

**ELECTION OF VICE CHAIRMAN**

Cllr A Minns proposed by Cllr Price-Stephens

Seconded: Cllr S Craft

There were no other nominations.

**Resolution 22-05/02:** Cllr Minns be elected Vice Chairman for council year 2022/23

**ELECTION OF REPRESENTATIVES**

**Parish Hall Committee** Cllr C Shaw

**Langdon Playing Field** Cllr A Minns

**KALC 2 representatives** Cllr A Minns & Cllr C Shaw

**Climate Change** Cllr B Price-Stephens

**Data Protection Officer** Cllr A Minns

**Lengthsman** Cllr A Minns, East Langdon; Cllr S Craft, West Langdon

**3. UPDATE OF COUNCILLORS DECLARATION OF PECUNIARY INTERESTS**

Councillors reminded to check and update their personal information as held by DDC.

**4. ABSENCES and APOLOGIES**

Cllr J Watson - carer duties; Cllr S Willett - work commitments

DDC Cllr O Richardson – holiday

**5. MINUTES**

The minutes of the ordinary meeting held on 25th April 2022 were accepted as a true record and signed by the chairman. **Resolution 22-05/03**

**Proposed:** Cllr A Minns

**Seconded:** Cllr S Craft

**6. MATTERS ARISING FROM THE MINUTES**

**West Langdon Village Green**- The parish has applied to KCC for an amendment to the Village Green Registration entry to include the whole area of the village green space, historically known as The Fostall. The parish council will submit an application to the Land Registry for first registration of the registered village green.

**Sale of the Chapel West Langdon**- By auction sometime in the autumn 2022.

**Queens Jubilee DCC grant** – £60.00 bid entered for a specimen tree.

**Langdon Neighbourhood Plan survey** –Final draft questionnaire to be approved before going live and available on-line using Survey Monkey and a paper copy to all households.

**7. HEALTH AND SAFETY**

**Lucerne Lane** HGV Traffic Order request still waiting reply.

**8. REPORTS**

**DDC Cllr M Bates: See Appendix section.** (Queen's Baton to visit Dover, Grants)

**Cllr A Minns Report on local crime.** Kingsdown and Guston parish churches were recently robbed of some religious artefacts. Some reports of local traffic problems and accidents. A parish database is being compiled for information and future reference.

**9. CORRESPONDENCE**

**DDC** Community Grant Scheme - Summer Round - Still Open!

**KALC** Men's Sheds Kent  
Trauma Teddy Bears  
Chief Executive's Bulletin  
KALC NEWS - May 2021

**NALC** Newsletter  
Chief executive's bulletin  
On-line Events

**Thanet Safe Haven** - Mental Health Service for the Community

**White Cliffs Walking Festival** - 25th to the 30th August

**10. FINANCE**

**Resolution 22-05/04: Approval of payments**

**Chq No.**

<b>1285</b>	Microsoft Mail April Subscription payee CB Shaw	£ 9.12
<b>1286</b>	Aubergine 262 Ltd Annual Subscription	£238.80
<b>1287</b>	T Oku Grass cutting East Langdon Village Green	£30.00
<b>1288</b>	Rural Kent Annual subscription	£60.00
<b>1289</b>	Printkick Ltd Jubilee Mugs (Qty72) Payee CB Shaw	624.00
<b>1290</b>	W Langdon Village Green Grass Cutting Payee CB Shaw	£25.00

**Receipts Proposed:** Cllr S Craft

**Seconded:** Cllr B Price-Stephens

**Resolution carried**

**Receipts**

NatWest Bank Interest	2nd April 2022 – 29 <sup>th</sup> April 2021	£2.83
Dover District Council Precept 2022/23		£16000.00

**Bank Account Authorised Signatories:** Annual Check with NatWest confirmed all parish councillors are authorised to sign cheques.

**Resolution 22-05/05: To complete a Certificate of Exemption certifying the parish council as exempt from a limited assurance review for the accounting period 2021-2022.**

**Proposed:** Cllr B Price-Stephens

**Seconded:** Cllr A Minns

**Resolution Carried**

**Resolution 22-05/06: To appoint Lionel Robbins as the Internal Auditor for financial year 2022/23**

**Proposed:** Cllr S Craft  
**Seconded:** Cllr A Minns  
**Resolution Carried**

**11. REVIEW and APPROVE THE COUNCIL'S POLICIES FOR:**

**Resolution 22-05/07: a) Standing Orders** (previously circulated)

**Proposed:** Cllr S Craft  
**Seconded:** Cllr A Minns

**Resolution 22-05/08: b) Financial Regulations** (previously circulated)

**Proposed:** Cllr A Minns  
**Seconded:** Cllr J Dyer

**Resolution 22-05/09: c) Risk Assessment** (previously circulated)

**Proposed:** Cllr B Price-Stephens  
**Seconded:** Cllr A Minns

**Resolution 22-05/10: d) Assets and Land Inventory as of March 2022**

(Updates: – New Tree Bench Seat at East Langdon green, original seat transferred to West Langdon Village green).

**Proposed:** Cllr S Craft  
**Seconded:** Cllr A Minns

**Note: 8.45pm Cllr B Price-Stephens left meeting due to carer duties**

**12. PLANNING  
 PLANNING APPLICATIONS  
 None received**

**DECISIONS BY DOVER DISTRICT COUNCIL**

**DOV 22/00338**

**Town and Country Planning Act 1990 (As Amended)**

**Proposal:** Prior approval for the installation of roof mounted solar array

**Location:** Stables at Bluebell Meadow East Langdon Road Martin CT15 5JJ

**Permission:** ANPR - Prior Approval Not Required

**DOV 22/00197**

**Town and Country Planning Act 1990 (As Amended)**

**Proposal:** Replacement of damaged bricks & repoint brickwork to rear elevation

**Location:** Langdon Abbey, Abbey Road Langdon CT15 5HJ

**Permission:** GLBC - Grant Listed Building Consent

**ENF/22/00161.**

**Common Land Roman Road** Erection of garages

**Town and Country Planning Act 1990 (as amended by the Planning and Compensation Act 1991) Town and Country Planning (General Permitted Development) (England) Order England 2015**

**Location:** Land West of Deal Road and North Of, Solton Lane, East Langdon, Kent,

**Subject:** Change of use of the land to keeping of horses, and erection of buildings and means of enclosure

**13. NEIGHBOURHOOD DEVELOPMENT PLAN**

Questionnaire near completion and will soon be distributed to parishioners.

**14. DDC DRAFT LOCAL PLAN – Delayed by DDC****15. DATA PROTECTION REPORT**

Nothing to report.

**16. REPORTS FROM OTHER BODIES**

**Village Hall** -Nothing to report

**Playing Field** - Rope swing is damaged. Replacement costs £1100 too expensive.

A remedial repair option to be considered. A new memorial bench is now in position.

**Lenghtsmen's** – Road verges have been cut. This is about 2 months earlier than normal.

KCC Highways cutting of verges has been back and a letter of complaint to be written.

**17. ANY OTHER BUSINESS**

**No 93 Bus Service** - This service is not on the KCC review list and will continue as normal.

**Yellow grit bin** - To be left in position at Martin.

**Guitar and Stories Concert in St Augustine's Church** was well supported with about 30 people attended.

**18. NEXT MEETING**

The next parish council meeting will be held at **7.30pm on Monday June 20th 2022 in East Langdon Parish Hall**

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**There being no other business the meeting closed at 9.35 pm**

Signed...Chris Shaw..... Date...20<sup>th</sup> June 2022.....

## Appendix

### Monthly Report from DDC Cllr M Bates

#### MEETING REPORT FOR LANGDON PARISH COUNCIL ON MONDAY 16<sup>TH</sup> MAY 2022 CHURCH BREAK INS

There have recently been two church break ins in the ward. The first was a lectern at St Johns Church, Kingsdown and the second was a 12inch brass cross from the altar at St Martins of Tour in Guston. Both events took place around 2<sup>nd</sup> May. A person has been questioned concerning the former according to media reports.

#### QUEENS BATON RALLY

The Birmingham 2022 Queen's Baton Relay is confirmed to visit Deal, Walmer and Dover during its final journey through England this summer.

It is set to travel the length and breadth of England for a total of 29 days, before culminating at the Opening Ceremony for Birmingham 2022 on 28 July. Kicking off on Thursday 2 June, the Baton will spend four days in London, coinciding with the Queen's Platinum Jubilee Weekend. The Baton will then resume the international journey and return to England on Monday 4 July to commence a 25-day tour of the regions.

On Thursday, 7 July, the Dover district will officially welcome the Baton to White Cliffs Country. During its time in the Dover district, the Queen's Baton Relay will make a spectacular arrival by boat at Deal Pier before the relay continues along the seafront to Walmer. The Baton will also visit the iconic White Cliffs of Dover before culminating in a free event for 2,500 people at Dover Castle where the South East leg of the Queen's Baton Relay ends.

#### COMMUNITY GRANTS

Community groups in the district looking for vital funding are being encouraged to apply to Dover District Council's popular Community Grants Scheme – which opens on Monday 16 May. Building on the success of previous years' schemes, the Council has increased the grant fund to £260,000 this year, to help local groups deliver their immensely important work in our local communities.

The grant has been split into two rounds for summer and winter and £130k will be available for both summer and winter grant rounds. Community groups who benefit the local area can bid for grants from £100 up to £4,000. Bids for the summer round will be accepted from 16 May until 12 noon on 20 June 2022.

Terms and conditions for the grants scheme can be found on the [DDC website](#).

#### LOCAL ISSUES

**West Side unadopted road:** On 23/04 I wrote to the Head of Asset Management in DDC for an update. On 25/04 he copied me to an email to KCC stating that he believed the land was within their domain and requesting action. On 10/05 KCC Estates Team replied to say that the land is not the responsibility of KCC. I have now written to Roger Walton for some assistance in breaking this deadlock.

**Car Parking Charges at Martin Mill:** No action since 9<sup>th</sup> January 2021

**Waterworks Lane and Southern Water Authority:** A further incident occurred on 20/12 which was discussed at the PC meeting in January. I wrote to planning enforcement with details of the incident and suggested we arrange a meeting with Southern Water and Tony if another incident occurs. No action since.