

MINUTES OF THE ORDINARY MEETING OF LANGDON PARISH COUNCIL
East Langdon Parish Hall
on Monday June 19th 2023 at 7.30 pm

Present: Cllr C Shaw (chair), Cllr A Minns, Cllr J Watson, Cllr B Price-Stephens
 Cllr Sylvia Laidlow-Petersen, Cllr J Dyer, Cllr S Craft, D Willett (clerk)
 KCC Cllr S Manion, DDC Cllr O Richardson, DDC Cllr M Bates and 2 members of the public.

1. ABSENCES and APOLOGIES

None

2. DECLARATIONS OF INTERESTS

Cllr C Shaw (Item 12) Finance – Microsoft Monthly subs, Travel reimbursement.

3. CO-OPTION OF COUNCILLORS – 2 vacant seats and 2 applications received.

Resolution 23-06/01: Co-option of John Dyer to Langdon Parish Council

Proposed: Cllr J Watson

Seconded: Cllr B Price-Stephens

Carried unanimously

Resolution 23-06/02: Co-option of Shaun Craft to Langdon Parish Council

Proposed: Cllr B Price-Stephens

Seconded: Cllr Sylvia Laidlow-Petersen

Carried unanimously

The two councillors signed the Declaration of Acceptance of Office.

All councillors reminded to complete Pecuniary Interests declarations and send to DDC.

Bank Account Authorised Signatories: Annual Check with NatWest plc to be reviewed.

4. MINUTES

Resolution 23-06/03: To accept the minutes as a true record of the annual meeting of the parish council held on 15/05/2023

Proposed: Cllr J Watson

Seconded: Cllr A Minns

5. PUBLIC PARTICIPATION SESSION

No request to speak received

6. MATTERS ARISING FROM THE MINUTES

The Pond at Church Farm Mews, East Langdon

Parish Council not in favour of taking on a 40 year lease management agreement for the pond. A report of the proposal will be published in the June Newsletter for consultation and residents invited to give their views. The parish council's preference is for the Church Farm Mews Management group to lead a Pond Restoration project and the council to explore ways to assist.

West Langdon Green

Langdon Parish Council funds and manages the maintenance of the entire green space "The Fostall" under Local Government powers for the community benefit. Any management issues should be sent to the clerk for consideration, particularly regarding grass cutting and wild flower areas.

Resolution 23-06/04: Martin Defibrillator Project -

Following extensive discussions with the Martin resident group it was proposed that the parish council purchase a defibrillator to be sited on the boundary fence of the Lantern Inn. The expected cost ex VAT would be £1211. A donation from the Martin group of £250 and a KCC Members community grant offer of £300 would be added to the parish council's project budget. The local preference for an un-locked cabinet was yet to be finalised but the importance of making a 999 emergency call was emphasised.

The proposal that an indicative spend of £1211 is authorised for the defibrillator project at Martin was approved.

Proposed: Cllr S Craft

Seconded: Cllr B Price-Stephens

Resolution Carried unanimously

- 7. WEST LANGDON VILLAGE GREEN** – The parish council is awaiting a response from the Land registry on several aspects of the titled registration for the green space. Further advice and research is being made with The Open Space Society, The Kent History Archives and Canterbury Cathedral Archives to trace any historical references about The Fostall.

- 8. MARTIN MILL PARKING** – to discuss the recent correspondence from Southeastern. (correspondence previously circulated).
A public meeting will be called to see if Martin Mill residents still feel strongly about local street parking issues caused by the Southeastern's original decision to introduce the station parking charges. More parking data by re-issuing Residents Car Signs is needed to record the extent of commuter parking in Station Road before inviting Southeastern representatives to a public meeting in the autumn.

9 REPORTS

KCC Cllr S Manion.

KCC's Anti-Vaping project to reduce underage vaping by children.

A public health campaign to encourage more uptake of childhood vaccinations. A decline in preventative measures by parents could lead to a resurgence of Measles, Chicken Pox and Mumps, plus Shingles in older people.

KCC project to bring long-term vacant properties back into use.

KCC Cllr M Bates

See Appendix A

10 HEALTH AND SAFETY

Overhanging Hedges.

A timely reminder for residents to ensure any public pavements and footways should be kept trimmed for pedestrian safety. KCC Highways can enforce hedge management if considered a public hazard. Highways contract verge and hedge cutting seems to be of poorer quality this summer. Information will be requested for the details of the hedge and verge annual schedules, and the quality control auditing.

Recent electrical outages and Internet loss caused by thunderstorms could leave residents in a vulnerable situation. A polite reminder to have emergency lighting or torches is timely, together with emergency phone numbers for UKPowerNetwork. See the June Langdon Newsletter for more information.

11. CORRESPONDENCE

KCC 9 June Scam Alerts: Ultra Low Emission Zone Payment, Investment, Courier Fraud, Used Car Scams.KCC

26 May Scam Alerts: Baby Bath Seat and Monitor Recalls, Fake Missing Person

DDC DOVER DISTRICT LOCAL PLAN 2040 – Sustainability Appraisal

- KALC** Parish Councillor Application Form
 Training Events - Woodland Management and Community Resilience
 Join KALC for a venue based Dynamic Councillor Learning Event at Stone Parish Council
 KALC/NALC SUBSCRIPTION 2023/2024
 KALC NEWS JUNE 2023
 JOIN KALC FOR OUR SUMMER CONFERENCES
- NALC** Chief executive's bulletin
 NALC EVENTS
 KENT AND MEDWAY ACTIVE - EVERYDAY ACTIVE SMALL GRANT
 Our Annual Planning Conference - Now Booking! See your Provisional Programme attached
 Grass Pitch Funding - Town & Parish Council
SEE Newsletter - May 2023AA
London Hearts Defibrillator Information (Martin)
Port of Dover – Employee Volunteer Community Scheme (Heather Jones)

12. FINANCE

Resolution: 23-06/05: To approve payments:

Receipts NatWest Bank Interest 29th April – 30th May 2023 £42.38

Chq No.	Expenditure	
1386	Cantium Business Ltd (KCC) Remote Computer back up	£64.80
1387	Grass cutting West Langdon green (May) payee D. Meadows	£35.00
1388	Microsoft Monthly Subscription charge – PC emails payee CB Shaw	£10.80
1389	Grass Cutting East Langdon Green June Ref 1449: Trevor Oku	£30.00
1390	D Willet Clerk Salary £852.60 Expenses £71.44	£924.04
1391	HMRC Clerk PAYE	£213.00
1392	Open Spaces Annual Membership	£45.00
1393	C Shaw Mileage Kent History Centre, Maidstone. parish research	£40.50

Resolution: 23-06/06: To receive and approve the End of Year Financial Statement 31st March 2023

Proposed: Cllr S Craft; Seconded: Cllr B Price-Stephens. Resolution carried unanimously

Resolution: 23-06/07: To receive the Annual VAT report for Financial year 2022-23; expected refund claim £2210

Proposed: Cllr J Dyer; Seconded: Cllr Sylvia Laidlow-Petersen. Resolution carried.

ANNUAL AUDIT AND ACCOUNTABILITY RETURNS (AGAR)

Resolution: 23-06/08: To accept and approve the AGAR draft Bank Reconciliation Statement for the financial year ended 31st March 2023

Proposed: Cllr A Minns; Seconded: Cllr Sylvia Laidlow-Petersen. Resolution carried.

Resolution: 23-06/09: To complete and approve the Annual Governance Statement for 2022/2023

Proposed: Cllr A Minns; Seconded: Cllr Shaun Craft. Resolution carried.

Resolution: 23-06/10: To approve the Accounting Statement 2022/2023 for Langdon Parish Council

Proposed: Cllr A Minns; Seconded: Cllr Jane Watson. Resolution carried.

Resolution: 23-06/11: To consider and announce the “Dates of the Period for the Exercise of Public Rights Accounts for the year ended 31st March 2023”. Proposed dates Monday 26th June – Friday 4th August.

Proposed: Cllr C Shaw; Seconded: John Dyer. Resolution carried.

Resolution: 23-06/12: To consider and Approve the draft Greentech Chalkpit Solar Farm Community Benefit Agreement

Proposed: Cllr C Shaw; Seconded: Cllr Barbara Price-Stephens. Resolution carried.

Resolution: 23-06/13: To increase the Clerk’s monthly contract hours from 20 to 23 hours with effect from 1st July 2023.

Proposed: Cllr Barbara Price-Stephens; Seconded: Cllr S Craft. Resolution carried.

13. PLANNING APPLICATION

None received

DECISIONS BY DOVER DISTRICT COUNCIL

CON/21/01022/A

Location: Appleton Bungalow Waterworks Lane Martin Kent CT15 5JW

Subject: 3 Materials

Decision: COAPP

CON/21/01022/C

Location: Appleton Bungalow Waterworks Lane Martin Dover Kent CT15 5JW

Subject: 10 - Bicycle/bin recycling storage

Decision: COAPP

DOV 23/00369

Location: The Barn Eastside Farm The Street East Langdon CT15 5JF

Subject: Installation of an above ground Gas Tank

Decision: Granted

14. ELECTION OF REPRESENTATIVES TO LOCAL ORGANISATIONS

List circulated to councilors to taken on items of parish responsibilities.

15. LANGDON NEIGHBOURHOOD DEVELOPMENT PLAN update

CS-401086-R0K1J9 - Langdon Parish Council Data Hub TT:009711843

Open Public Workshop to discuss Langdon’s Development Plan Policies on Tuesday 27th June at 7pm in East Langdon Parish Hall. Refreshments available

16. DATA PROTECTION

Nothing to report

17. REPORTS FROM OTHER BODIES

East Langdon Parish Hall

Regular usage now only one day per week dog training and post office. Income dropping.

Langdon Playing Field

A replacement Hip Hop supplied under warranty from manufacturer Proludic Ltd.

KCC Highways

No response from David Brazier

18. ANY OTHER BUSINESS

None

19. NEXT MEETING

**The ordinary meeting of the Parish Council will be held at 7.30pm Monday
July 17th 2023 in East Langdon Parish Hall**

There being no other business the meeting closed at 9.40 pm

Signed: CHRIS SHAW

Date: 17th July 2023

Appendix A

Monthly Report from DDC Cllr M Bates

MEETING REPORT FOR LANGDON PARISH COUNCIL ON MONDAY 19.06.23

NEW COUNCIL POSITIONS

Following the change in control of the council we now hold the current positions:

SHADOW CABINET

Martin – Transport, Licensing and Regulatory Services

Ollie – Community and Corporate Property

COMMITTEES

Martin – Dover Joint Transportation Board

Governance Committee

Ollie - Licensing Committee

Regulatory Committee

Ollie also remains a KCC member and was re-elected to the Deal Town Council and promoted to Mayor.

ADVISORY GROUPS

Ollie and Martin - Dover Beacon and Dover Town Regeneration Project Advisory Group

Ollie - Tides Project Advisory Group

DDC TENANT HOUSING SURVEY

DDC want to hear what DDC tenants think about their housing service through the launch of their new [Tenant Housing Survey](#). Click on the link for more details.

The survey forms part of new measures by the Regulator of Social Housing to ensure consumer standards are being met by social landlords, like DDC, including repairs, conditions and the general tenant experience.

WASTE AND RECYCLING CENTRES

As part of their cost saving measures KCC Waste Management Services are planning to reduce the opening times of the waste and recycling centres at Dover and Deal to five days per week and for the centre in Richborough near Sandwich to close completely. DDC and we are totally opposed to this and have issued a press statement to that effect. Strong representations are being made to KCC with a request that they reconsider this decision.

Have Your Say on Clean Air Day!

DDC Launches Consultation on Draft Air Quality Action Plan

To mark Clean Air Day (15 June 2023) Dover District Council has launched a [consultation on a draft Air Quality Action Plan \(AQAP\)](#) that aims to improve air quality in the district over the next five years. Poor air quality has a profound impact on the environment and public health, contributing to conditions from asthma and heart disease to cancer.

The Action Plan seeks to address emissions from cars, lorries and buses which are the main cause of poor air quality in the district. You can read the draft Air Quality Action Plan and have your say by completing a short [online questionnaire](#).

LOCAL ISSUES

1). STREET CLEANING

Cllr Minns requested data on the cleaning of streets stating dates and times when they were worked on. I requested this information from the Waste Services manager and asked him to reply to the councillor directly. I have seen nothing to confirm that this action has been completed and

forwarded a chaser on 15th June.