

**MINUTES OF THE ORDINARY MEETING OF LANGDON PARISH COUNCIL**  
**East Langdon Parish Hall**  
**on Monday September 18th 2023 at 7.30 pm**

**Present:** Cllr J Watson, Cllr A Minns, Cllr J Dyer, D Willett (clerk)  
 KCC Cllr S Manion, DDC Cllr M Bates and 4 members of the public.

**Meeting Chaired by Cllr A Minns Vice- Chairman**

**A minutes silence was held for Garry Skeggs and in memory of anyone else who has lost a loved one.**

**1. ABSENCES and APOLOGIES**

Cllr B Price-Stephens -caring duties  
 Cllr C Shaw - Holiday  
 Cllr Sylvia Laidlow-Petersen -Family Reasons  
 Cllr S Craft - Working

**Accepted**

**2. DECLARATIONS OF INTERESTS**

None

**3. MINUTES**

**Resolution 23-09/01:** To accept the minutes as a true record of the ordinary meeting of the parish council held on 21/08/2023. The Vice-Chair signed the minutes.

**Proposed:** Cllr J Dyer  
**Seconded:** Cllr J Watson

**4. PUBLIC PARTICIPATION SESSION**

None

**5. MATTERS ARISING FROM THE MINUTES**

**The Pond at Church Farm Mews, East Langdon**

The pond which is now reverted back to grass over has been cut and tidied up by the residents.

**Martin Defibrillator Project -**

Has now been installed by the Martin project team and is now registered as a 24/7 public asset on the website [www.defibfinder.com](http://www.defibfinder.com) ,

**Dog Fouling on path and field adjacent to school**

A site meeting was held with DCC to decide upon the best location for a new Dog Waste Bin near the Langdon school pathways. It has been decided to put a dual-purpose bin on the corner of the alleyway. Costing have been forwarded from DCC for discussion and approval.

**Wild Flower Area on Village green**

Two areas have been left uncut. Small signs be placed at a later date when agreed to let the public know of the wildflower project and its management.

**6. WEST LANGDON VILLAGE GREEN –**

Nothing new to report.

**7. MARTIN MILL PARKING**

Vouchers have been printed and need to be distributed to local residents to display. This will allow monitoring the parking of station passengers. The results can then be forwarded to

Southeastern. Cllr A Minns will attend St Margarets Parish meeting to inform them of the progress

## 8. REPORTS

### KCC Cllr S Manion.

Reported case where a blue badge had been used illegally. The guilty person was fined £2500. There is new funding from KCC for SEN Special Educational Needs project now available. Further reports of speeding through villages. Cllr S Manion had just come from meeting in Tilmanstone which was attended by the Police. Who are trying to address the ongoing problem in the Parish. Cllr Manion added to keep reporting speeding as this all adds to the data and information regarding the issues.

### KCC Cllr M Bates

See the report in Appendix A.

## 9. HEALTH AND SAFETY

Nothing to report other than speeding Cyclists which has raised concern.

## 10. CORRESPONDENCE

<b>KCC</b>	Scam Alerts: Instagram, Mortgage, Investment Scams, Crime events across Kent New Highway Information Pack Kent & Medway Partnership Domestic Abuse Strategy 2024-2029
<b>DDC</b>	DOVER DISTRICT COUNCIL GAMBLING POLICY – STATEMENT OF POLICY AND PRINCIPALS
<b>KALC</b>	KALC Weekly bulletin KALC NEWS September 2023 KALC CONFERENCES AND EVENTS
<b>NALC</b>	Chief executive's bulletin NALC EVENTS NALC Newsletter

## 11. FINANCE

### Proposal: 23-08/02 To approve payments:

Chq No.	Expenditure	
1409	D Meadows West Langdon Grass cutting	£35.00
1410	C Shaw Monthly Microsoft Email Subscription (August)	£11.76
1411	D Willett Clerk Salary £653.56 Expenses £113.85	£767.41
1412	HMRC Clerk PAYE	£163.40
1413	Grass Cutting East Langdon Green Ref 1504 Trevor Oku	£30.00
1414	Playing Field Picnic table repair timber Payee C Shaw	£38.88
1415	Anthony Hyde Newsletter	£90.00

### Receipts

NatWest Bank Interest 1st August – 31 <sup>st</sup> August 2023	£48.49
VAT annual Refund April 2022 – March 2023	£2211.21

**Proposed:** Cllr J Dyer  
**Seconded:** Cllr J Watson  
**Approved**

## **To receive and approve Quarterly Financial Statement September 2023**

Interim report. Final report when September Bank statements received

**Approved**

**External Audit** questions and phone call from Mazars AGAR queries

Email received with 3 question that needed clarifying. Answered with phone call

## **12. PLANNING**

### **PLANNING APPLICATION**

**DOV 23/01064**

**Town and Country Planning Act 1990 (As Amended)**

**Proposal:** Erection of two storey and single storey rear extensions with balcony and glass balustrade, front porch, alterations/replacement windows/doors and raised patio (existing single storey rear extension and front porch to be demolished)

**Location:** Martin Vale Cottage Station Road, Martin Mill, CT15 5JX

**Comment:** No objection

**DOV 23/00825**

**Town and Country Planning Act 1990 (As Amended)**

**Proposal:** Change of use of land and conversion of outbuilding to a use incidental to the enjoyment of the dwellinghouse (home office and hobby room) including new windows and door

**Location:** Reveille Cottage, Old Roman Road, Martin Mill, CT15 5JY

**Delayed Decision:** Waiting on clarification of points raised from DDC planning Department. Clerk to email Planning officer to chase up.

**DOV 23/00935**

**Town and Country Planning Act 1990 (As Amended)**

**Proposal:** Conversion and alterations of outbuilding (Granary) to create a detached annexe

**Location:** Marston Hall, Grade 2 Listed Granary And Ha-Ha, The Street, Martin

**Comment:** No objection

### **SUPPLEMENTARY PLANNING CONDITIONS TO PREVIOUS APPLICATIONS**

**CON/21/01022/B**

**Location:** Appleton Bungalow Waterworks Lane Martin Dover Kent CT15 5JW 8 – Landscaping scheme

**Decision** COAPP - Condition Approved

## **13. ELECTION OF REPRESENTATIVES TO LOCAL ORGANISATIONS**

Action required. Councillors were again reminded to volunteer for various parish overseeing roles. Parish Councillor details and responsibilities are at [www.langdonpc.org.uk](http://www.langdonpc.org.uk).

## **14. LANGDON NEIGHBOURHOOD DEVELOPMENT PLAN**

Neighbourhood Plan. Public meeting with Tessa O'Sullivan on Affordable Housing and in-depth parish survey. Tuesday 10th October 7pm in Village hall.

## **15. DATA PROTECTION**

Meeting in Canterbury on Oct 4<sup>th</sup>. Cllr A Minns will try and attend and will distribute information regarding meeting to all councillors.

## 16. REPORTS FROM OTHER BODIES

**East Langdon Parish Hall:** Nothing to report.

**Langdon Playing Field:** Roundabout has been repaired with replacement supplied free of charge by supplier.

**West Langdon Village Hall:** Nothing to report.

**Lengtsmans Report.** Cllr A Minns and Cllr C Shaw to meet with Highways Engineer.

## 17. ANY OTHER BUSINESS

**Assets of Community Value – Lantern Inn.** Andrew Searle reported that the application should be put on hold, whilst further meetings are to be held with interested parties.

**Public Footpaths survey** – Councillor to walk paths and encourage member of the public to report back to Parish Council.

**Memorial for Gary Skeggs – postman.** It was decided to delay any decisions until further thoughts and requests have been received and approved by the family and Parish Council.

## NEXT MEETING

**The ordinary meeting of the Parish Council will be held at 7.30pm Monday October 16th 2023 in East Langdon Parish Hall**

**There being no other business the meeting closed at 9.30 pm**

Signed...Chris Shaw

Date...16<sup>th</sup> October 2023

## Appendix A

### Monthly Report from DDC Cllr M Bates

#### MEETING REPORT FOR LANGDON PARISH COUNCIL ON MONDAY 18.09.23

##### 1). COMMUNITY IMPACT FUND

DDC have launched of an £85,000 Cost of Living Community Impact Fund and a webpage providing information and resources to help residents cope with the rising costs of everyday living. Officers from DDC's community team and benefit advisers will be working with the Department for Work and Pensions (DWP), Citizens Advice Bureau (CAB), and other local voluntary sector organisations to deliver support to communities most in need. The group includes:

- Dover & Deal Food Banks
- Sandwich Age Concern
- Deal Age UK
- Dover Riverside Centre
- Dover Outreach Centre
- Dover District Disability Forum
- Homestart
- Bechange Aylesham

Alongside a new webpage which will give practical advice and information on how to save money and budget during the cost-of-living crisis, DDC's Community Roots van will also visit communities across the district to help spread the message to those not online. Applications for funding from the new Cost of Living Community Impact Fund open in October 2023. The Fund is designed to support projects that help bridge the cost-of-living gap and is open to applicants, including registered charities, constituted community groups, and not-for-profit community interest companies.

##### 2). LOCAL PLAN HEARINGS

The Inspectors will be holding the hearing sessions over four weeks, with the sessions opening on **Tuesday 14 November at 10.00 am**

The first three weeks of the hearing sessions will take place in person at the **Council Offices, White Cliffs Business Park, Whitfield, Dover, CT16 3PJ**. The Hearing sessions in week 4 will take place virtually using Microsoft Teams. The time, venue and format of each session is set out in the Examination Hearings Programme.

Week 1 - Tuesday 14 November - Friday 17 November

Week 2 - Tuesday 21 November - Friday 24 November

Week 3 - Tuesday 5 December - Friday 8 December

Week 4 - Tuesday 12 December - Friday 15 December

The following documents relating to the hearings have now been published:

ED13 Inspectors' Examination Guidance Notes (V.1)

ED14 Inspectors' Matters, Issues and Questions (V.1)

ED15 Examination Hearings Programme (V.1)

These documents can all be viewed on the hearing sessions page via the link below.



The Inspectors' Guidance Note sets out the procedures that will be followed during the Examination, including full details on registering if you wish to take part in any of the hearing sessions (paras 22-25) and the provision of hearing statements (paras 26-31).

**Please Note: If you would like to take part in the hearing sessions you will need to notify the Programme Officer, Louise St John Howe, of this, even if you indicated that you wished to participate in your response to the Council's invitation to comment on the soundness of the submission draft of the Local Plan. (Regulation 19/20). Her email address is Louise St John Howe <louise@poservices.co.uk>**

**Only those people seeking to change the Plan, and who have duly made representations, have a right to participate in the hearing sessions.**

Key dates for the Examination: -

- **Deadline** to confirm with me if you wish to exercise your right to be heard if you made a relevant representation seeking a change to the Plan, indicating the appropriate Matter and Hearing session - **5.00 pm Wednesday 20 September 2023**
- **Hearing Statement Deadline: 5.00 pm Wednesday 18 October 2023.**
- **Opening of the Hearings: 10.00 am Tuesday 14 November 2023.**
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If anything is unclear or if you have any queries in relation to the hearing sessions or the Examination in general, please do not hesitate to contact the programme officer and she will be happy to help.

### **3). GARDEN WASTE BINS**

The Council's existing garden waste collection service is based on the presentation of reusable sacks for the containment of the garden waste. The collection crews are exposed to increased risk of musculo-skeletal injuries when these sacks exceed the maximum permitted weight of 20kg. Tonight the DDC Cabinet voted to replace these sacks with a wheeled bin instead. They propose to utilise the Green Redeem funding, currently held in earmarked reserves, to purchase the initial supply of 240L plastic wheeled bins, for free supply to eligible subscribers of the 2024/25 service year, in order to, facilitate this transition. For eligible properties that are unable to accommodate a wheeled bin, or where on inspection it is deemed that a wheeled bin cannot be safely accessed and moved from the property by the collection operatives, it is proposed to offer a voucher for a free 220L plastic home garden waste composter.

Once the revised service has been launched as described, arrangements will be established for future subscribers to the service. It is proposed that from Year 2 (i.e., 2025/26), all subscribers requiring bins will be charged at a rate of £40 per bin, plus 2024/25 - and subsequent annual inflationary adjustments - as determined as part of the annual review of Fees and Charges. The current DDC annual subscription fee is £58 for a 25-alternate week service utilising reusable sacks. It is proposed that the 2024/25 subscription, utilising 240L wheeled bins, retains this charge as a basis, and will be reviewed as part of forthcoming annual review of Fees and Charges.

### **DOVER JOINT TRANSPORTATION ADVISORY BOARD**

The Scrutiny Committee in KCC have recommended to Cabinet that the Board be abolished and that a new informal and more effective system be established as part of a Governance Review. Cllr Richardson will be part of the review undertaking this. The DJTAB meeting scheduled for 21<sup>st</sup> September has been cancelled.

## **LOCAL ISSUES**

### **1. DOG FOULING**

We met with the dog warden, Stuart Rayner and with an officer from Property Services, Paul Jaconelli, at the site on 29<sup>th</sup> August. An appropriate position was found for a new bin and a decision has to be made as to whether it's purchase.

## **2. STREET CLEANING**

Following last month's meeting I wrote again to Ian Dudding and enclosed the latest correspondence from Cllr Minns. He has never replied, and I have written again copying in his Head of Service.