

**MINUTES OF THE ORDINARY MEETING OF LANGDON PARISH COUNCIL**  
**East Langdon Parish Hall**  
**on Monday December 12th 2023 at 7.30 pm**

**Present:** Cllr C Shaw, Cllr J Dyer, Cllr Sylvia Laidlow-Petersen, Cllr J Watson, Cllr A Minns, D Willett (clerk), DDC Cllr O Richardson and 2 members of the public.

**1. ABSENCES and APOLOGIES**

Cllr B Price-Stephens – Carer Duties

Cllr S Craft – **nothing received**

DDC Cllr M Bates – received; KCC Cllr Steve Manion – other meeting commitments.

**Apologies Accepted**

**2. DECLARATIONS OF INTERESTS**

Cllr C Shaw – Item 11. Finance: Expenses claims: Monthly email subscriptions, Land Registry Documents.

Cllr Shaw and Cllr Minns: non-pecuniary interest – Item 11 Playing Field Insurance Grant.

**3. MINUTES**

**Resolution 23-12/01:** To accept the minutes as a true record of the ordinary meeting of the parish council held on 20/11/2023. The chairman signed the minutes.

**Proposed:** Cllr J Dyer

**Seconded:** Cllr Sylvia Laidlow-Petersen

**4. PUBLIC PARTICIPATION SESSION**

Nothing to report

**5. MATTERS ARISING FROM THE MINUTES**

**Dog Waste Bins Project**

Order placed with DDC for 2 Waste bins. Parish council to install before taking out emptying contract with DDC in the New Year.

**Assets of Community Value – Lantern Inn**

The asset registration forms to be completed on line. Land Registry Title Deeds documents relating to the properties have been purchased.

**Memorial for Garry Skeggs – parish postman**

No further update. To be revisited in the New Year.

**6. WEST LANGDON VILLAGE GREEN –**

First registration Title Deeds completed for the Fostall green as owned by the parish council. The first caution registration application for the remaining Fostall area is awaiting consideration. Surrey Hills solicitors advise of long delays in processing applications at the Land Registry.

**7. MARTIN MILL PARKING**

Collecting statistics until end of 2023. On average 9 vehicles park in the station car park whereas. 18-24 vehicles park in Martin Mill streets. Only 3 vehicles were displaying showing resident permits when checked.

**8. REPORTS**

**KCC Cllr S Manion.**

Please convey my apologies as I am unable to attend the parish council meeting this evening

1. Please convey my best wishes for the Christmas season to the chairman and the council

2 KCC had a recent victory in the high court where it was found that the Government had acted unlawfully regarding unaccompanied asylum seeking children.

3 The recent decision to revise the HS2 route is good news for Kent as some £134 million will be redirected to Kent for improvements to the road network.

**KCC Cllr M Bates**

See the report in Appendix A.

**Kent Police PC Sophie Bramble**

See the report in Appendix B

**9. HEALTH AND SAFETY**

All 3 public defibrillators owned and maintained by the parish council are available 24/7 at East Langdon, Martin and Martin Mill. These are all now registered on line. Replacement parts now accounted for in new budget for next year. A new grant from British Heart Foundation is now available, closing date March 2024.

The danger of wet leaves on pavements has been noted.

A request to KCC Highways for the maintenance schedules for village green drainage.

**10. CORRESPONDENCE**

**KCC** Your weekly alerts from Kent Public Protection.

KCC HIGHWAYS SEMINARS

Keep Safe - Stay Alert. 24 Nov Scam Alerts

SEK - Cost of Living Document

KCC Historic Treescapes Grant – Dover

Family Hub and Commissioned Youth Decision

**DDC** None to date

**KALC** KALC AGM

Weekly bulletin

KALC CONFERENCES AND EVENTS

Buildings and Underinsurance - Gallagher Reinstatement Valuations & Service

**NALC** Chief executive's bulletin

NALC EVENTS

NALC Newsletter

Land Adjacent to The Street - Esquire Developments - Planning Application

Kent Local Flood Risk Management Strategy 2024-2034: Consultation information

State of the Region Report, The TfSE Podcast and Network North

Letter from Church Farm Mews ref. Pond

**11. FINANCE**

**Proposal 23-12/02:**

**To implement the 2023-2024 Local Government Services, Pay Agreement for the parish clerk hourly rate SCP 8 from £11.84 to £12.84 backdated from 1<sup>st</sup> April 2023**

**Note: Backpay to claim £138 April –Sept 2023 (6 months x 23 hours/month x £1).**

**Proposed:** Cllr A Minns

**Seconded:** Cllr Sylvia Laidlow-Petersen

**Unanimous approval**

**Proposal: 23-12/03 To approve payments:**

Chq No.	Expenditure	
1424	Commercial Services Field Maintenance <i>Waiting revised invoice</i>	<b>Nil</b>
1427	Dover District Dog Bins x2	£570.00
1432	D Willet Clerk Salary £885.96, Back pay £138.00, Expenses £66.00	£885.16
1433	HMRC Clerk PAYE	£204.80
1434	C B Shaw monthly Microsoft email fees	£11.76
1435	Land Registry Title Deeds - Asset of Community Interest C B Shaw	£12.00
1436	Playing Field Annual Support Grant Field Insurance	£1800.00
1437	Ewart Clough Village Green Christmas Tree and delivery	£126.20

**Proposed:** Cllr J Watson**Seconded:** Cllr J Dyer,**Approved****Receipts**

NatWest Bank Interest 31st October – 30th November 2023

£ 43.91

**Discussion of Draft Budget - Financial Year 2024 -2025**

The proposed budget of £23,840 will be considered at the January meeting when DDC send out the precept information and Precept Demand form. The parish council will set the parish precept in January before finalizing.

**Proposal 23-12/04:****To receive and approve Quarterly Financial Statement December 2023.****Proposed Cllr Dyer****Seconded Cllr Watson****Accepted****12. PLANNING****PLANNING APPLICATION****DOV/23/01288****Town and Country Planning Act 1990 (As Amended)****Proposal** Change of use of 1 unit to a live/work unit (sui generis) Langdon Abbey**Location;** The Barn Abbey Road Langdon CT15 5HJ**Decision:** No objection. An appropriate modernisation of the building.**DOV/23/00473****Town and Country Planning Act 1990 (As Amended)****Proposal:** Erection of a dwelling and detached garage**Location;** Jossenblock Farm The Street East Langdon CT15 5JF**Recommendation:** Refuse Application

Cllr Sylvia Laidlow-Petersen will attend the planning meeting to speak against the proposed application.

**DECISIONS BY DOVER DISTRICT COUNCIL****DOV 23/01386****Town and Country Planning Act 1990 (As Amended)****Proposal** the erection of a side extension to barn for storage**Location;** Church Farm Church Lane West Langdon CT15 5HF**Decision:** - Prior Approval not required (28-day notification)**13. ADVICE FOR VILLAGE WILDLIFE POND RESTORATION**

Letter received from Church Farm Mews residents to restate their views on the future pond

management – to leave it as is. The Parish council has responded and the ongoing discussions have for the present have ceased.

**14. LANGDON NEIGHBOURHOOD DEVELOPMENT PLAN**

Housing Needs Survey to be set up. Cllr Shaw has contacted Tessa O’Sullivan for quotation and discussion on Questionnaires . We have been awarded a grant of £7500 towards completing the Development plan.

**15. DATA PROTECTION**

Nothing to report

**16. REPORTS FROM OTHER BODIES**

**East Langdon Parish Hall:** Well attended successful wreath making session on 9<sup>th</sup> December. Children from the school held their Nativity play in the hall.

**Langdon Playing Field:** Nothing to report

**West Langdon Village Hall:** Nothing to report.

**Lengthsman Report.** Newly reported potholes have been filled. Reports of localised flooding reported.

**17. ANY OTHER BUSINESS**

**Carols on the Green 20<sup>th</sup> December.** A Christmas tree to be erected and decorated.

**NEXT MEETING**

**The ordinary meeting of the Parish Council will be held at 7.30pm Monday January 15<sup>th</sup> 2024 in East Langdon Parish Hall**

**There being no other business the meeting closed at 9.10pm**

Signed      CHRIS SHAW

Date      11<sup>th</sup> December 2023

## Appendix B

### Monthly Report from DDC Cllr M Bates

#### MEETING REPORT FOR LANGDON PARISH COUNCIL ON MONDAY 11.12.23

#### LOCAL PLAN

Planning Inspectors are in the final stages of the hearing sessions for the examination of the Dover District Local Plan. Dover District Council (DDC) submitted the Plan to the Secretary of State for Levelling Up, Housing and Communities for independent examination in March this year. All sessions have been streamed online for the public to watch. You can also attend to watch these discussions in person, but you will not be able to speak (unless you have been registered to contribute to hearing sessions).

Week 3 of the hearings is currently taking place in the Council Chamber at the Council Offices, White Cliffs Business Park, Whitfield, Dover CT16 3PJ. Week four will take place virtually using Microsoft Teams. This final session will be from Tuesday 12<sup>th</sup> to Friday 15<sup>th</sup> December inclusive. You can find the times and format of each session as well as relevant links here: [www.doverdistrictlocalplan.co.uk/examination-home/hearing-sessions/hearing-sessions](http://www.doverdistrictlocalplan.co.uk/examination-home/hearing-sessions/hearing-sessions)

#### SUPPORT FOR BUSINESSES AND LOCAL COMMUNITY GROUPS

DDC have been allocated £400,000 from the Rural England Prosperity Fund (REPF) to support rural businesses and communities, with £100,000 to be allocated for 2023/24 and £300,000 for 2024/25.

The fund is being used to:

- Develop new products and facilities that will be of wider benefit to the local economy
- Support new and improved community infrastructure, providing essential community services and assets for local people and businesses to benefit the local economy.

They are now inviting small businesses and community organisations to submit an Expression of Interest. Small businesses and community organisations with less than 50 employees and a turnover under £10m can apply. Funding must be for ‘capital’ projects, for example a lasting asset such as a building or equipment, and must have a value of over £10,000. Applications will need to include a business plan and should be deliverable between January 2024 and June 2024. Successful applications will need to demonstrate how projects will achieve results for the area, ranging from jobs created or safeguarded to increased users of facilities or increased numbers of volunteers. For more information, or to make an application, please see the REPF page on the [DDC website](#).

#### Shining a Light on Dover Beacon

Residents, businesses and anyone with an interest can now view and comment on new design proposals for the [Dover Beacon](#), in a second round of consultation ahead of a planning application in 2024.

Proposals can be seen on the [DDC website](#), with a short survey for people to share their views. The closing date is 22 December.



**Christmas in Dover District**

Christmas is coming, and there's something for all the family in [White Cliffs Country](#) this festive season. Christmas lights are already shining out, with [events](#) lighting up towns across the district. To help you shop local, we've introduced [free parking](#) in DDC-owned car parks from 3pm on weekdays throughout December. We've also confirmed our seasonal waste collections with no collections on 25/26 Dec and collections days from 25 Dec to 5 Jan moved - see details [here](#).

- [More on Christmas arrangements](#)



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raisaal Panel at Dover District Council in December. Successful applicants who are benefitting from the fund include: the Dover Outreach Centre; Deal Area Foodbank; Sandwich Age Concern; the Aylesham Community Trust; Alkham Valley Community Project; Home-Start Dover District; and Dover, Deal and District Citizens Advice.

**LOCAL ISSUES**

**None**

## Monthly Report from PC Sophie Bramble

MEETING REPORT FOR LANGDON PARISH COUNCIL ON MONDAY 11.12.23

### Guston, Kingsdown and St Margaret's

**Monthly update –  
November 2023  
PC 12757 Sophie Bramble**

Welcome to the November 2023 update. Below you will find details of recent activity in your area and campaigns that are currently being run by Kent Police alongside our partner agencies.

#### Contacting Kent Police

Please remember in an emergency **always dial 999**

For any non-emergency enquiries please visit the Kent Police website where you can:

- Submit an online report of a crime or other incident
  - Use our “Live Chat” function
  - Contact Crime Stoppers
- Follow links to our Social Media platforms including Twitter and Facebook
  - Find information about Crime Prevention and our Partners
  - You can also keep in touch via My Community Voice



**My Community Voice** is a 2-way messaging service that helps Kent residents, businesses & community groups to keep in touch with their local Policing teams.

**Sign up to My Community Voice at [www.mycommunityvoicekent.co.uk](http://www.mycommunityvoicekent.co.uk)**

#### Introduction

My name is Sophie Bramble, and I am your ward Constable. I have been a Constable in Kent Police for sixteen years. The past four years have seen me back in the community as the Town Beat Officer for Deal.

I have been enjoying getting out and about in the parish wards I have now been allocated. These include Deal, Walmer, Guston, Kingsdown and St Margaret's.

My operational responsibilities continue to include Deal town centre.

Rest assured; I will endeavour to serve you all to the very best of my ability. Whilst I may struggle initially to be as visible as our hard-working PCSO colleagues once were, I can be reached via the above options and will do my utmost to respond to any such correspondence in a timely fashion.

With kind regards

PC 12757 Sophie Bramble

#### Crimes of note:

Theft of wallet and fraudulent use of bank cards. Filed pending further information.

Theft of number plate. Filed pending further information.

**Crime prevention and education:**

**Highway Code: Icy and snowy weather (rules 228 to 231)** – stay safe on the roads by following the Highway Code.

**Consider Rule 229**

Before you set off

you **MUST** be able to see, so clear all snow and ice from all your windows

you **MUST** ensure that lights are clean and number plates are clearly visible and legible

make sure the mirrors are clear and the windows are demisted thoroughly

remove all snow that might fall off into the path of other road users

check your planned route is clear of delays and that no further snowfalls or severe weather are predicted.

**Laws CUR reg 30, RVLR reg 23, VERA sect 43 & RV(DRM)R reg 11**

**Don't let them pocket it!**

It is particularly distressing to have thieves take your wallet/purse or other valuables. Please be mindful of pickpockets when you are out and about.

Do keep purses and bags closed and secure at all times

Do carry bags in front of you or diagonally across your chest

Do return cards to your purse or wallet quickly and zip it up or button it

Do use a purse that's difficult to open. One that zips or snaps shut is best, and keep it closed

Do use a money belt if you're carrying a significant quantity of cash

Do conceal your wallet in a buttoned or zipped pocket where it doesn't bulge

Do keep a list, separate from your wallet and phone, of contact numbers of family in case your phone is stolen

Do keep a photocopy of your airline tickets, passport, credit cards and any other documents that would be impossible or inconvenient to replace if stolen

Don't hang belongings on the back of a chair.

Don't leave anything on the back of a pushchair.

Don't place your belongings out of sight on the floor.

Remember, having a zipped bag doesn't mean you're totally safe. Thieves have been known to walk behind victims while slowly unzipping bags. Yes, they can be that bold. So, never underestimate a pickpocket.

Don't let them pocket it | Kent Police



**Kent Against Burglary**

We've historically seen an increase in burglaries over the autumn and winter months when it gets dark early, and we fill our homes with gifts in readiness for Christmas.

However, there are quick steps we can take to help keep our homes, vehicles and valuables as secure as possible, limiting the opportunity for thieves.

Do you secure your home and garden?

Burglars are often opportunists who will target an open window, an unlocked door or valuables on display if they think they can get away with it.

Did you know?

Many burglaries happen on weekdays, in daylight, when you're more likely to be out. As well as locking doors and windows using the keys each time you leave you can also:

keep keys, cash and expensive items away from doors and windows, out of view

use timer switches on lights and radios to make your home look occupied

repair broken or faulty windows or doors

keep gates locked and boundaries secure

lock away bikes, tools and garden items which could be stolen or used to break into your home.

For more information, please visit [Kent Against Burglary | Kent Police](#)

**Fraud / Scams** Scammers are continuing to cold call via the telephone. The callers are purporting to be police officers. They may claim to have someone in custody having used the victim's bank card. They will then try to scam details from the victim. If one of our officers needs to speak to you on the phone, they'll identify themselves clearly. They will never:

ask you for your bank details or PIN

ask you to transfer funds to another account

ask you to hand over cash or bank cards to a courier

ask you to pay a fine or a fee to them or a third party over the phone or online

ask you for access to your computer, passwords or log on details over the phone or online

ask you to register personal details in an attachment or website online

ask you to 'assist' in an investigation by doing any of the above

state that you are committing a crime by not complying

communicate in an abusive, threatening or coercive manner

If you think you've uncovered a scam, been targeted by a scam or fallen victim to fraudsters, contact Action Fraud on **0300**

**123 2040** or <https://reporting.actionfraud.police.uk> Reporting crime, including fraud, is important.

**Remember** if you're unsure about whether the person you're dealing with is a genuine police officer – stop – and call us on 101 to check their identity.

**Scammers demanding money using threats to distribute personal images**

Do NOT pay – or cancel any payment made, if you can.

If you have already paid, check to see if the money has been collected and where from.

Do NOT communicate further with the offender.

Obtain screen shots of previous communications and demands.

Report the incident to the social media provider to prevent further offences.

Deactivate the relevant social media account (deactivating allows it to be re-activated for investigative purposes).

look out for each other, and report incidents to us